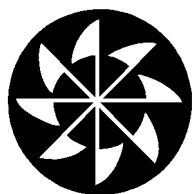


For
Librarians in
New Mexico



Hitchhiker

March 6, 2006

SAMPLE PATRIOT ACT POLICY

The New Mexico State Library has an approved policy for law enforcement requests for library records and/or patron information under the Patriot Act. It is available as a sample to any library that is considering creating an individualized policy for that purpose. It includes procedures and is available online at <http://www.stlib.state.nm.us/files/patriotactpolicy.pdf>.

In reading this policy "DCA" stands for Department of Cultural Affairs; you should use whatever department or community best fits your library. The State Librarian is considered to be the legal custodian of records for the State Library and therefore is the only one that should receive court orders on behalf of the library. In most cases, your legal custodian may be the Library Director but that could be different depending on your community. You are welcome to use this policy as a basis for your own policy and procedures.

In writing your own policy and procedures, make sure you:

- ✓ Designate a legal custodian of your records
- ✓ Involve your local legal counsel. In the event of a law enforcement request, you will need their help

If you have questions you may contact the State Library's Federal Programs Coordinator, Geri Hutchins, at ☎(505) 476-9727, fax (505) 476-9761 or e-mail geraldine.hutchins@state.nm.us.

BRIEFINGS

Aztec UFO Symposium invites entries. In conjunction with the Aztec Public Library's annual UFO Symposium, the Library announces its 8th Annual Space Art & Writing Contest with categories for bookmarks, writing, and art.

- ✓ Bookmarks: design a bookmark about any space-related idea. Twenty-five bookmarks will be made from each winning design. Categories for K-3rd Grade, 4th-6th Grade, and 7th-9th Grade
- ✓ Writing: written work must be original space themes, typed, spell checked, legible, and limited to two pages for poetry, essay or non-fiction, three pages for fiction, and must be ready to display at Aztec UFO 2006. Prizes to be awarded for the following categories: K-3rd Grade, 4th-6th Grade, 7th-9th Grade, High

School, and Adult

- ✓ Art: all art must be original with a space theme and can be either two or three dimensional, multi-media, or otherwise. Prizes will be awarded for the following categories: K-3rd Grade, 4th-6th Grade, 7th-9th Grade, High School, and Adult
- ✓ Space Tech: design anything out of anything that has a space theme. It could be a space ship, rocket, spacesuit, space helmet, space food, etc. Categories include K-3rd Grade, 4th-6th Grade, 7th-9th Grade, High School, and Adult

Deadline for submissions is March 17, 2006.

Turn entries in at the Aztec Public Library, 319 S. Ash, Aztec NM 87410. All submissions will be on display at the Aztec Public Library March 23-26, and must be picked up at the Library by March 26, 4 p.m. If you mailed your entry and want it returned, enclose a SASE

The Hitchhiker is available upon request on computer disc, cassette tape, in braille, or in large print. It may also be seen on the State Library WEB site: <http://www.stlib.state.nm.us>.

The **HITCHHIKER** is published weekly by the New Mexico State Library, a division of the Office of Cultural Affairs, 1209 Camino Carlos Rey, Santa Fe, NM 87505. Send news items to Robert Upton, EDITOR. ☎ 505-476-9764, FAX 505-476-9761.

or return postage. The Aztec Public Library retains the right to use any entry for promotional purposes and has the right to reproduce or publish any entries. For entry forms and additional information check <http://www.aztecufo.com>.

There will also be a film competition. For the first time, the Aztec UFO Symposium will include a film competition, the 1st Annual Frank J. Scully Film Competition, for any interested filmmaker: student, amateur, or otherwise. No other popular culture phenomenon has captured the imagination of people all over the globe like the topic of “other worldly visitors” or Extra-terrestrials (ET’s). Are they among us? If so what do they look like? And what do they want? This is the millennial topic. What is your interpretation of this theme? Did the UFO crash outside of Aztec really happen? What evidence supports or refutes it?

Prizes will be awarded for best overall 1st, 2nd, 3rd, and People’s Choice. The ten best entries will also be shown at the 10th Annual Aztec UFO Symposium to be held March 23-25, 2007.

For more information contact Leanne Hathcock, 319 S. Ash, Aztec, NM 87410; ☎(505) 334-7658, e-mail lhathcock@aztecnm.gov. See the Aztec Symposium web site at <http://www.aztecufo.com>.

ANNOUNCEMENTS

Photo exhibit for Albuquerque’s Tricentennial. Albuquerque Public’s Special Collections Library at 423 Central Ave. NE will host an exhibit, “Albuquerque Progress; Historic City Photographs” by Harvey Caplin, February 28 – May 6. Best known for his landscapes, Native American scenes and ranch life images, Harvey Caplin (1925-1984), “New Mexico’s Million Dollar Photographer,” also created a remarkable visual record of Albuquerque’s post-World War II growth. Caplin frequently did topical photo-essays on assignment for *Albuquerque Progress*, the monthly magazine of the Albuquerque National Bank. The Special Collections Library presents a major retrospective of Caplin’s commercial and tourism photography as part of Albuquerque’s Tricentennial Celebration, featuring large prints from original negatives provided by Gowen Arts of Old Town. In addition, the exhibit will showcase Caplin’s

work in issues of Albuquerque Progress, New Mexico Magazine, other periodicals, books, picture postcards, and prints from the Albuquerque Museum Photoarchives. The Special Collections Library is open 10 a.m. – 6 p.m., Tuesday – Saturday. The exhibit opening reception will be on Saturday, March 4, from 2 – 4 p.m. For more information, call ☎(505) 848-1376.

Paperback books price agreement. The new State-wide Price Agreement (SWPA) for paperback books has been extended through January 13, 2007, and is posted on the State Purchasing Division’s website at <http://state.nm.us/spd/swpa.html>. The vendors are unchanged from the ones from last year. When you go to the website, look under “Books, Paperback, Contract #40-00047.” The vendors for hardcover books are listed in the entry just above it.

Vendors are listed alphabetically, and include a description on terms. Although the agreements are negotiated for the State of New Mexico, they are applicable to other New Mexico institutions. Patricia Hewitt at the State Library is available at ☎(505) 476-9730 or e-mail patricia.hewitt@state.nm.us to answer questions you might have.

Join the State Library Commission at NMLA. The State Library Commission will hold an open meeting during the New Mexico Library Association Annual Conference on Thursday, April 20, at 11:30 a.m. to 1:00 p.m. at the Civic Center, 200 West Arrington Street. The Library Commission will discuss issues and hear concerns that affect the New Mexico library community and its interaction with the New Mexico State Library at that meeting. This is an opportunity to have your voice heard, so please mark your calendars to attend. The NMLA Annual Conference is taking place on Thursday, April 20 - Friday, April 21 in Farmington this year. For more information on the conference, please go to the NMLA web site at <http://www.nmla.org>.

Call for scholarship applications. The New Mexico Historical Records Advisory Board (NMHRAB) is accepting applications for scholarships to attend archival and records management training. Scholarships are open to employees or volunteers who work with historical records in either private or public institutions. Applications and guidelines are available through the



NMHRAB website at http://www.nmcpr.state.nm.us/nmhrab/nmhrab_hm.htm. Total funding available for scholarships is \$3,000. A minimum match of 20 percent in travel costs is required. Scholarships will be awarded for the period July 1, 2006 through June 30, 2007. Applications must be received by 5 p.m., May 1. Scholarship guidelines and the application form are also available on the web site. For more information call Randy Forrester at ☎(505) 476-7936. Submit applications to Randy Forrester at the State Records Center and Archives, 1205 Camino Carlos Rey, Santa Fe, NM 87507.

Historical preservation projects. The NMHRAB is also seeking proposals for projects to improve preservation of and access to the state's historical records. Projects must address funding priorities as defined in the grant guidelines established by the Board. Total funding available for projects is \$22,000. The maximum grant amount available for any project is \$8,500. A minimum match of 25 percent of project cost is required. Grants will be awarded for the period July 1, 2006 through June 30, 2007. Funded projects must be completed within that timeframe. Applications must be received by 5 p.m., May 1. Grant guidelines and application form are available on the Web at http://www.nmcpr.state.nm.us/nmhrab/nmhrab_hm.htm. For more information call Randy Forrester at ☎(505) 476-7936. Submit applications to Randy Forrester at the State Records Center and Archives, 1205 Camino Carlos Rey, Santa Fe, NM 87507.

PEOPLE NOTES

Jonathan Duran has been the Web and Graphics Coordinator at the New Mexico State Library since July 2003. He has also been the WebJunction New Mexico coordinator since its inception. He will be leaving the State Library to take a new position as web and graphics specialist at Uptime Institute, a private company that does high tech consulting nationwide, located in Santa Fe.

JOBS

Librarian. The University of New Mexico Libraries has an opening (JR# 5976) for a Library Resident in Research and Instruction Services. This is a full-time, 12-month faculty position. The desired start date is July 1, 2006. The faculty rank will be Lecturer III, visiting status. This position may be extended by the University Libraries for up to one additional year subject to program needs, library budget, and job performance. The annual salary is \$40,000. This post-MLS residency is designed for recent graduates of ALA accredited library and information science programs. Prior professional experience is not expected. The resident will participate in an extensive orientation program that provides the opportunity to develop expertise in all aspects of an academic research library including research and instruction services, public and technical services, library administration, special collections, library research programs, and library technology. Residents will participate in faculty governance as detailed in the UNM Faculty Handbook. Minimum qualifications are a Master's degree from an ALA-accredited Library/Information Science program obtained between December 1, 2004 and July 1, 2006; experience working with culturally diverse populations; coursework in public services, library instruction, or electronic resources; interest in and/or experience with library public services, information literacy, or outreach activities. Preferred qualifications include library instruction or teaching experience; reference or library information desk experience; coursework in technical services, organization of information, or cataloging; interest in and/or experience with library technical services, acquisitions, or cataloging; demonstrated motivation to learn new technologies such as working in a Windows-based environment, especially productivity software, communication packages, or Web page development; demonstrated problem solving experience; excellent oral and written communication and interpersonal skills. Primary duties will be to provide public service with emphasis on general reference and instruction; participation in collection

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1209 Camino Carlos Rey
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development, the development of web-based services, e.g. subject pages, finding guides, and online tutorials and other liaison activities as assigned; participation in library technology problem solving, discussions, and applications; participation in collection development or technical services activities, as appropriate; to assist with outreach programs and/or in our research programs: DILARES (Division of Ibero and Latin American Resources/Services), INLP (Indigenous Nations Library Program), CHLP (Chicano, Hispano, Latino Library Program) as appropriate; and participation in faculty governance meetings, as appropriate, and in library management meetings, as required. Required application materials include a résumé, names and contact information of three references, signed letter of interest addressing the minimum and preferred qualifications listed, and an unofficial copy of MLS transcript. Submit to Linda Skye (e-mail submission preferred: Lskye@unm.edu), University of New Mexico Libraries, MSC 05-3020, 1 University of New Mexico, Albuquerque, NM, 87131-0001; Fax (505) 277-7196. The search will remain open until the position is filled. For best consideration, applicants are encouraged to submit their materials no later than March 20.