State Library Report to the New Mexico Library Commission

April 29, 2019

Operations Bureau
Joy Poole
Eli Guinnee

E-Rate Broadband Pilot

This joint project with Department of Information Technology (DOIT) and Public School Facility Authority (PSFA) and the State Library is making good progress. Ten libraries have successfully submitted their E-Rate forms.

Joy Poole participated in a panel for Udall Broadband Summit held April 12th.

She and her colleagues spoke about the future of broadband in the state of NM and in particular libraries.

Joy Poole attended the National Tribal Telecommunication Association summit in Mescalero April 16-17. It was comprehensive and informative with speakers from the FCC, USAC and other federal agencies.

Eli Guinnee provided an update on Broadband for Libraries to the Secretaries of DOIT and the Department of Cultural Affairs.

Legislative

Procurement Code Exemption for Library Materials has been signed.

$1M was allocated to the Library Broadband Infrastructure Fund.

$1M was allocated to the Rural Library Endowment, and the associate Bill was passed and signed.

$107,000 was allocated to a new Poet Laureate program. Eli Guinnee is working with NM Arts to develop the program and create a panel to select the first Poet Laureate of NM.

State Purchasing — A new statewide Price Agreement on Library Materials will be released in May.

Federal Grant Programs

IMLS/LSTA and Rural Services Report has been submitted.
Amber Espinosa-Trujillo accepted another position in State Government and resigned April 19th. Joy Poole will oversee Rural Services while Marla Maestas Valdez will oversee the finances to ensure federal compliance with the LSTA grant.

Joy Poole Attended the Grants to States Conference in Denver April 2e-24th.

**Bookmobiles**

All the Bookmobile staff travelled to Santa Fe for the March Staff meeting. A Koha meeting was held afterwards and resulted in a productive discussion about standardizing and documenting new policies and procedures.

Liana Morales, Bookmobile Manager at Rural Bookmobile West attended the Research Institute for Public Libraries (RIPL) data workshop from March 5-8, 2019 in Utah. Ms. Morales stated “the most impactful sessions I attended was called What Makes Your Community Special: Conducting a Needs Assessment.” Here, I was faced with a unique challenge because the bookmobile serves several different communities, rather than just a singular public. I understood that the bookmobile patrons’ needs vary widely and I learned a critical approach to looking at available data such as national public data, local records, and library data that will help me evaluate the needs of each location. This session really helped me discover a starting point and formulate a clearer path to understanding the needs of the people the bookmobile serves.”

**New Mexico Library for the Blind and Physically Handicapped**

John Mugford

**CIRCULATION & APPLICATIONS**

January-March circulation totaled over 31,000 with download activity included. This total represented about a six percent increase over the previous year’s first quarter. During the same quarter, the number of persons establishing service was relatively consistent with the previous year’s first quarter (91 as compared to 89). The filling of the second full-time Reader Advisor position by Berdina Nieto in mid-March has seen application backlog effectively eliminated.

**DIGITAL BOOK RECYCLING**

90 boxes of cartridges have been sent towards the 2019 recall cycle allotment. Allotment quota for the year will be 225 boxes, equaling nearly 10,000 cartridges.

**DIGITAL BOOKS AVAILABILITY AND DUPLICATION**

LBPH continues to supplement digital title copy collection “gaps” numbering about 30,000 through a combination of in-house duplication and “permanent” Interlibrary Loan ordering via the Salt Lake City based Multistate Service Center (limited to 125 per quarter). Through a combination of acquisition from another regional program (South
NEW MEXICO STATE LIBRARY

Dakota) using Friends’ funds and limited ordering of blue, replacement containers through the Multistate Center, LBPH expects to have a sufficient supply of mailing containers for its remaining stock of blank cartridges.

The NLS continues to promote a new distribution approach known generally as Duplication-on-Demand (DOD), which places multiple titles on a cartridge for each borrowing patron. In this model, a patron request list is duplicated in house to a cartridge for circulation. This model has been tested and proven successful in a number of smaller libraries (e.g. North Dakota) served by the NLS sponsored WebREADS program. Pennsylvania and Texas, both larger libraries new to WebREADS, have begun transition to DOD. Currently, WebREADS is not an option for New Mexico due to its reliance upon compact, carousel storage.

KLAS (Keystone Library Automation Systems), which provides database service to New Mexico and the majority of nationwide programs, is developing a transition towards a DOD type system. Release date has now been pushed towards mid-2019 at which time New Mexico would like to begin adoption. Full transition to KLAS/DOD distribution is likely to require two to three years. Transitioning schedules are expected to be leading topics at the Regional Conference in early May and the KLAS Conference in early June. Staff member Sam Lundberg plans to attend both conferences.

OUTREACH

In early April, Tim Donahue presented to a senior group in the El Dorado area near Santa Fe. That same week, John Mugford spoke at the National Federation of the Blind—New Mexico chapter conference in Albuquerque and hosted a library presentation table in the afternoon. Tim is working with a state library group on web page development and is planning expanded outreach as the filling of the two full-time Reader Advisor positions allow time for more library promotion.

Library Development Bureau
Dale Savage

New Tribal Library Program Coordinator

Faye Hadley, MLS, JD joined Library Development at the end of February. Faye brings a background in tribal law librarianship and has a great deal of experience working with Native American tribes in Oklahoma.

- Library visits to numerous Pueblos, the Navajo Reservation, and Jicarilla.
- Work and coordination with MIAC for the Native American Summer Reading Program
- Representing the state library at 3 conference, and at the NAL_SIG meeting of NMLA at the Pueblo Cultural Center
- Administered TLP grants to Pueblo and tribal libraries
- Working on FOIA request related to state library tribal & Pueblo library collaborations and programs between 2009 & 2017
Youth Services Program (Deanne Dekle)

- 3 STEM to Read workshops in Rio Rancho, Bayard, and Hobbs
- Distributed Explora STEM trunks to several libraries
- Processed Summer Reading Programs orders for libraries from Demco
- Scheduled visits to libraries for the SRP kickoff events, ending programs, etc.

Crownpoint Outreach Center (Jeannie Whitehorse)

- Programming was adversely affected by heavy snow conditions in March and recurring problems with the state vehicle assigned to Crownpoint. It was eventually replaced by GSD.
- 29 programs at various locations on the Navajo Reservation

State Data Coordinator (Carmelita Aragon)

- Finalized and submitted FY18 Annual Report data to IMLS
- Currently preparing FY19 Annual Report questionnaire, which will open July 1 and close August 12
- Preparing Annual Report webinar training series for library directors (and designates) to be held weekly in June and a questions & issues session for July

GO Bonds (Patricia Moore):

- 2016 GO Bonds
  - Processed public library reimbursement requests for 29% of their $3,000,000 allocation for a total of $863,659. Thirty-three separate reimbursement requests were processed this past quarter.
  - Processed tribal public library reimbursement requests for 17% of their $750,000 allocation for a total of $108,296. Five separate reimbursement requests were processed this past quarter.
  - Prepared quarterly reports for the Legislative Finance Committee / Financial Analysts as well as for DCA
  - Libraries have access to their 2016 GO Bond allocation until April 1, 2021.

- 2018 Go Bonds
  - 2020 Census will probably impact the LSAs and allocations for the public libraries with the 2022 GO Bonds.
  - Public libraries have a total allocation of $4,000,000, an increase of one million from the 2016 GOBs. Tribal libraries have a total allocation of $750,000.
  - 2018 GO Bonds are not yet available to the libraries. As of 4/24/2019, the State Library has not been notified as to whether the Bonds have been sold. Until sold, and the money deposited into
the State’s financial database, POs will not be created. These are required for submitting reimbursement requests.

- Two copies of the 2018 GOB Grant Agreements go out to the libraries around the 1st of May, to be signed by the appropriate entities. Once all official signatures are obtained, one copy is returned to the library and one copy stays at the State Library.
- Libraries will have access to their 2018 GO Bond allocation until April 1, 2022.

Library Site Visits (all SF-based Development Staff)

- 8 library site visits
- Springer, 2 visits by Deanne Dekle & Carmelita Aragon to help weed the collection
- 17 planned visits in the current quarter

Miscellaneous

Library Development has begun working with Shel Neymark to plan an outreach and information initiative to the state’s rural libraries regarding the Rural Libraries Endowment Act passed in the just completed NM Legislative session.

Public Services Bureau

Lori Thornton

Personnel

- Reference/ILLiad Librarian – position was vacated when the incumbent was promoted to the Government Documents Librarian. The position has been posted and we hope to interview in late May or early June.
- Training continues for the Government Documents Librarian hired in mid-January and for the State Documents Coordinator hired in mid-March.

Letters About Literature

The New Mexico state winners were announced in early April. The awards ceremony will be held on May 3 and the national competition winners will be announced in mid-May.

Historical Society of New Mexico Conference

Two staff attended the annual New Mexico history conference in April.
Accomplishments

Polaris / CONTENTdm / Koha / Resource sharing

- attended ByWater Solutions conference

TSB training:

- Joseph attended ALA!
- continuing with cataloging training
  - finished NACO training for Joseph and Margaret: 1304 slides!!
  - started last trimester of cataloging training: serials and subject cataloging
- continuing with PCC BIBCO training and review
- OCLC update webinar

TSB consulting

- Polaris circ training for consortium members
- NMSU-Alamogordo and -Grants: cataloging nmdocs using Alma
- training from Biblionix for its Apollo ILS; gave Apollo demos at NMLA

TSB Projects:

- We’re converting the old card cataloging: 407 records

MPLA activity

- set-up meeting in Socorro to organize the committees for the 2019 conference; Board meeting
- monthly conference planning meetings started in February, plus assorted subgroup meetings
- published program proposal submission form

Statistics:

- new bibliographic records: 5464
- new item records: 6322
- new serial issues (doesn’t include issues checked-in using textual holdings): 1264

OCLC/PCC

- new records contributed to WorldCat: 94
- WorldCat master records replaced: 629
- our symbol NMS added to records (copy cataloging): 5300
- new NACO authority records: 81; edited NACO authority records: 39
NEW MEXICO STATE LIBRARY

- BIBCO authenticated: 20; BIBCO changed 1

State documents distribution

- tangible items shipped: copies of 40 items shipped to as many as 21 repositories
- CONTENTdm files added: 123

Federal tangible documents added from UNM/NMSU: 350

- FY19 Q3 Jan-Feb-Mar TSB report for Commission attached
- no remaining FY19 in-state travel planned for TSB
- EOY purchases, please:
  - 6 new computers for TSB, $5364 / easy procurement feasibility
- 4 out-of-state trips planned for FY20, 1 TSB librarian at each: